ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE AVIKANAGAR (VIA: JAIPUR) RAJASTHAN – 304 501

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Dated: 28.04.2018

OFFICE ORDER

In supersession of previous Office Orders issued on the subject from time to time in order to stremeline the functions of Service Sections at Main Institute, it has been decided by the Competent Authority that Estate Section (including IEU), Hindi Cell, Vehicle & Workshop Section, Security Section, Horticulture Section, Guest House, Avikanagar, Sub-Office-Cum-Guest House, Jaipur & Auditorium will work under the supervision & administrative control of Head of Office immediately till further orders. All the Service Sections Incharges are requested to ensure the compliance with immediate effect.

No extra remuneration will be paid to him for assigned the work.

(Harshit Agarwal) Administrative Officer

Distribution:

- 1. Shri Suresh Kumar , Chief Administrative Officer
- 2. Shri Harshit Agarwal, Administrative Officer
- 3. Shri Neeraj Tanwar, Administrative Officer
- 4. Dr. R. C. Sharman, Principal Scientist (AG&B)
- 5. Incharge, Estate Section (Including IEU).
- 6. Incharge, Hindi Cell.
- 7. Incharge, Vehicle & Workshop Section.
- 8. R Incharge, Security Section.
- 9. Incharge, Horticulture, Section.
- 10. Incharge, Guest House, Avikanagar.
- 11. Incharge, Sub-Office-Cum-Guest, House, Jaipur.
- 12. Incharge, Auditorium
- ↓ 3. All Head of Divisions/Section at Main Institute.
 - 14. OIC, ARC, Bikaner, Head, NTRS, Garsa/OIC, SRRC, Mannavanur.
 - 15. Incharge, AKMU to upload in Institute Website.
 - 16. Individual Personal File
 - 17. Guard file.